



Dear Parents

**Outdoor Education Residential Visit - Year 6  
Monday 30<sup>th</sup> September to Friday 4<sup>th</sup> October 2019**

The residential visit to Laches Wood Outdoor Education Centre is planned for the above dates.

The cost of the visit is **£155.00** for the week. Almost half the cost of the visit is being supplemented by the Sports Premium which the school receives to develop physical activities and healthy wellbeing.

I give below some detailed information regarding the trip, but if you have any other questions please do not hesitate to contact the School Office.

Staff

The children will be accompanied by Miss Cooke and other members of the school staff during the week. There are also fully qualified staff based at the Outdoor Education Centre who will be supervising the activities undertaken by the children.

Cost

The cost of the visit is £155.00. **Full payment of £155.00 must be received by 20<sup>th</sup> September at the very latest.** You may pay anytime between now and then and make weekly payments if you wish to do so. All payments must be made via your ParentPay accounts. Please see the School Office if you do not have access to your account.

If you think you maybe entitled to Free School Meals there may be an entitlement to some financial support towards the visit.

Visit [www.staffordshire.gov.uk/freeschoolmeals](http://www.staffordshire.gov.uk/freeschoolmeals) to apply or for more information please contact the School Office.

Medical Matters

1. Medical forms will be issued shortly before departure.
2. Inhalers must go everywhere with the children. Please ensure they are clearly marked with the child's name and that there is enough to last the whole week.
3. Travel sickness pills for the day trip and the return journey must be handed to the Teacher[s] on the morning of departure, **clearly labelled with the dosage required and child's name.**

Behaviour

We have the welfare of all our children to consider. Selfish or uncaring behaviour will be punished by loss of tuck shop or free time.

Belongings

1. Please label all items of clothing and personal belongings.
2. No, Ipods, DS games, tablets or mobile phones are allowed.
3. Cameras are allowed but children will be responsible for them.
4. Pocket money [maximum £10 in pound coins] to cover tuck shop and souvenirs. This is to be handed to a Teacher in a named purse/wallet.

Emergency Contact

1. We will have a contact number for you on the medical form in case we need to contact you.
2. Any queries during the week please contact the School Office [334960].
3. The children will not have access to the telephone during the week.

Activities

During the week the children will be involved in various activities, which may include shelter building, walking, climbing, rope assault course, map work, archery, orienteering and cycling

Insurance

All bona fide educational visits by Staffordshire schools are covered by the County Council's public liability insurance. This visit is considered to have only normal everyday risk and no further insurance has been provided.

I hope the above information covers all issues, but please do not hesitate to contact Miss Cooke if you have any further questions.

Yours sincerely



**Mrs H Spearing**  
**Headteacher**

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Child's Name..... Class.....

I confirm that I do wish my child to attend Laches Wood Outdoor Education Centre

Full payment of £155 will be paid via my ParentPay account by 20<sup>th</sup> September

I do not want my child to attend Laches Wood Outdoor Education Centre

Signed..... Person with Parental Responsibility