



ST. LEONARD'S PRIMARY SCHOOL AND LEO'S NURSERY

St. Leonard's Avenue
Stafford
ST17 4LT

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4th February 2019

Dear Parents and Carers

SAFE AND SOUND EVENT AT STAFFORD COMMUNITY FIRE STATION

It is proposed to arrange a trip for Year 5 children to visit Stafford Community Fire Station, Beaconside on **Tuesday 26th March**, leaving school at 12.15pm after an early lunch. The children will be arriving back at school by the end of normal school hours. It would be helpful if your child could be provided with a packed lunch on this day. If this is not possible please speak to the School Office. The afternoon will consist of small workshops which will include: Trucks and Child Safety by DHL Ltd, Fire Safety by Staffordshire Fire and Rescue Service, Anti-Social Behaviour by Staffordshire Police, What to do in an Emergency by Community First Responders, Water Safety by RNLI/Canal and River Trust and Railway Safety by Network Rail.

As this visit takes place wholly in school time it is necessary to ask for a voluntary contribution of **£5.00** per pupil to cover transport costs. There is no obligation to contribute and no pupil will be omitted from the visit because they do not pay in full. However, the visit cannot go ahead if the school does not receive sufficient parental contributions. Payment may be made with cash, cheque (made payable to St. Leonard's Primary School) or via your ParentPay account. Please return the attached parental consent form by Friday 15th March to enable the visit arrangements to be completed and confirmed.

We will travel to and from the Fire Station by coach. Your child will be expected to be responsible enough to wear the seatbelt provided until they are informed that it can be released. Pupils attending this visit will need to have a record of good behaviour and demonstrate that they can obey safety and other rules.

All bona fide educational visits by Staffordshire schools are covered by the County Council's public liability insurance as are all in-school activities. The visit is considered to have only normal everyday risks and no further insurance has been provided.

Yours sincerely

Miss A Bird



**ST. LEONARD'S PRIMARY SCHOOL
SAFE AND SOUND EVENT AT
STAFFORD COMMUNITY FIRE STATION**

My child has the following medical or special needs:

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I understand the limits of insurance provided for this visit

I will provide my child with a packed lunch on this day

I understand the transport arrangements for this visit and my child understands the need to wear a seatbelt

I agree that photographs taken on the visit may be used in school or education service promotional information

I am willing to make a voluntary contribution of £..... which is enclosed

I have made a payment via my ParentPay account

I agree to my child taking part in this visit and I acknowledge that to be included he/she will need to maintain responsible behaviour

Name of Child Class

Signed [person with parental responsibility]

Emergency Contact Telephone Number